



**KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY, BHUBANESWAR**

MULTIPLE ENTRY AND EXIT POLICY

National Education Policy 2020 (NEP 2020) had envisioned various forms of flexible learning at different stages of higher education. One such flexibility is in the form of giving students a multiple-entry-and-exit option during their courses of study, which allows them mobility and credit transfer across institutions, storage and accumulation of credits in the Academic Bank of Credits, earning of a Certificate/Diploma/Degree/PG Diploma, and choice of learning paths suitable to them to enable them to learn “anytime, anywhere, and at any level.” KIIT University has decided to extend this facility to its UG and PG students.

A. GENERAL GUIDELINES

1. The multiple-entry-and-exit option is available to both UG and PG students.

Exiting an Academic Programme

2. A student will be allowed to exit midway through an academic programme only at the end of an even semester.
3. Students exiting academic programmes after successfully completing the prescribed coursework up to and including an even semester are eligible to earn a Certificate/Diploma/Degree/PG Diploma (See below for details).
4. Students with back paper(s) can exit their academic programmes, but they will not be awarded any Certificate/Diploma/Degree/PG Diploma upon exit.
5. Students must apply for the exit at least two months before the start of the end-semester examinations of the even semester.
6. Multiple exits are allowed. For example, a student who had joined an academic programme in the 1st year may
 - Exit the programme after the 1st year;
 - Join the second year of the programme two years later;
 - Exit after the end of the 2nd year;
 - Join back in the beginning of the 3rd year after 1 year; and
 - Complete the programme in the next two years.

Registering Credits in the Student's Accounts in the Academic Bank of Credit

7. Exiting students should each have an APAAR ID (Automated Permanent Academic Account Registry Id) for transfer of their credits to their respective accounts in the Academic Bank of Credits, storage and accumulation of credits in those accounts, and redemption of those credits from the accounts.
8. Anyone who had taken exit from an academic programme may earn additional credits by successfully going through one or more SWAYAM courses; the student should ensure that such earned credits are registered in the student's account in the Academic Bank of Credits.

Post-Exit Entry in an Academic Programme

9. Someone who had exited an academic programme and seeks to join an academic programme at KIIT University is eligible to enter the programme if the applicant had taken admission in the first year of the programme through a national/state-level/university-level entrance eligibility test.
10. Someone who had exited an undergraduate academic programme at KIIT University or elsewhere will be eligible to enter an academic programme of the University if the period between the last exit and the desired entry is 1 year or more but 3 years or less; and if the period between the admission of the applicant to the first-year academic programme and the year of application for entry plus the remaining number of years to get the final degree is 7 years or less.
11. Entry to an undergraduate academic programme is allowed only at the beginning of an odd semester of the second year and third year of an academic programme (that is, entry is not permitted in the fourth year of a UG academic programme).
12. Applications for an entry must be made at least two months before the commencement of an academic year; that is, application to enter midway through a programme must reach the Admission Section of the University before May 1.
13. An applicant seeking entry into an academic programme of the University must have secured a CGPA of 6.5 (on a 10-point scale) or more in the last examination.

Equivalence of Credited Courses with Those at the University

14. Upon receiving an application for entry into an academic programme in a School of the University, the concerned School, in consultation with the Equivalence Committee of the University, will assess the equivalence of the courses credited by the applicant with its own courses in the corresponding academic curricula. The following cases can arise:
- a. Those with equivalent courses will be considered eligible for admission.
 - b. Those who have not credited a few required courses but have credited a few courses that are included in the next level of the academic programme are also eligible for re-entry, but, if admitted, they are required to register for the courses not credited previously, before registering for the new courses in the new academic programmes (i.e., they must acquire the deficit credits as per the curriculum of the academic programme); and they may be given a waiver if they had credited, in their last qualifications, courses similar to the ones that are included in the coursework for the new qualification.
15. Upon entering a programme, each such student must surrender the previously obtained certificate (UG Certificate/ UG Diploma/PG Diploma used for entry) to the Institute. The certificate will not be returned to the student if the student earns a higher certificate, diploma, or degree from KIIT University.

B. ENTRY-EXIT GUIDELINES

The entry-exit options from different UG and PG programmes at various levels are described below. A student must follow the General Guidelines, stated above, for eligibility.

The First Year of a UG Academic Programme (Level 4.5)

Entry Guidelines

Entry to the first semester of the first year of the undergraduate programme shall be open to those who fulfill the admission criteria of KIIT.

Exit Guidelines

- i. To be eligible for exiting, a student must successfully complete not only the coursework of the first year (which usually has a minimum credit of 40) but also an additional 4-credit skill-enhancement course(s)/vocational course(s) /Internship to be offered by KIIT during the ensuing summer vacation. The

concerned School/Department should plan for offering the said course(s) during the summer vacation.

- ii. A student who exits after the first year of a UG academic programme will be eligible to receive an **Undergraduate Certificate** (in the relevant field of study).

The Second Year of a UG Academic Programme (Level 5)

Entry Guidelines

- i. One who had exited (from KIIT or elsewhere) with an Undergraduate Certificate and holds a CGPA of 6.5 or more in the last examination is eligible to apply for entry into the Second Year (Third Semester) of the corresponding Undergraduate Programme at KIIT within three years of exit.
- ii. Applications for entry must be made following the General Guidelines for Entry (mentioned above).

Exit Guidelines

- i. A student may exit with an Undergraduate Diploma (in the field of the study) after successfully completing all the coursework leading to and including the Second Year of a UG academic programme.
- ii. Applications for exit must be made following the General Guidelines for Exit (mentioned above).
- iii. A student must secure a minimum of 80 credits with an additional 4-credit skill-enhancement course(s) / vocational course(s) / Internship to be offered during summer vacation. The concerned Schools/Departments must plan for offering the said courses during the summer vacation.
- iv. A student who exits after the second year of a UG academic programme will be eligible to receive an **Undergraduate Diploma** (in the relevant field of study).

3. The Third Year of a UG Academic Programme (Level 5.5)

Entry Guidelines

- i. One who had exited (from KIIT or elsewhere) with an Undergraduate Diploma and has secured a CGPA of 7 or more in the last examination is eligible to apply for entry into the Third Year (i.e., Fifth Semester) of the corresponding Undergraduate Programme at KIIT within three years of exit.

- ii. Applications for entry must be made following the General Guidelines for Entry (mentioned above).

Exit Guidelines

- i. A student may exit with a Degree in the field of the study (for example, BA in Psychology, BSc in Physics, B Sc. Engineering, and BBA) after successfully completing all the coursework leading to and including the Third Year of a UG academic programme.
- ii. Applications for exit must be made following the General Guidelines for Exit (mentioned above).
- iii. A student must secure a minimum of 120 credits and Internship (if any) as per the individual curricula, to be offered during the ensuing summer vacation. The concerned Schools/Departments must plan for offering the said courses during the summer vacation.
- iv. A student who exits after the third year of a UG academic programme will be eligible to receive an **Undergraduate Degree** (in the relevant field of study).

The Fourth Year of a UG Academic Programme (Level 6)

Entry Guidelines

- i. One who had exited from KIIT with an Undergraduate Degree and has secured a CGPA of 7.5 or more in the last examination is eligible to apply for entry into the Fourth Year (Seventh Semester) of the corresponding Undergraduate Programme at KIIT within three years of exit.
- ii. Applications for entry must be made following the General Guidelines for Entry (mentioned above).

Exit Guidelines

- i. A student who exits with an Undergraduate Degree with Honours / Honours with Research in the field of the study (for example, BA (Honours) in Psychology, B. Sc. (Honours with Research) in Physics, B. Tech. (Honours with Research) in Mechanical Engineering) after successfully completing all the coursework leading to and including the Fourth Year of a UG academic programme.

The First Year of a Two-Year Postgraduate Programme (Level 6.5)

Entry Guidelines

- i. Candidates who have successfully completed the three-year bachelor degree or four-year bachelor degree with (Honours / Honours with Research) are eligible to apply for admission to the first semester of a two-year postgraduate programme.
- ii. Entry to the First Semester of a postgraduate programme shall be open to those who fulfill the requirements of the PG admission guidelines of KIIT.

Exit Guidelines

- i. A student may exit with a Postgraduate Diploma (in the field of the study) after successfully completing the First-Year coursework (i.e., the coursework leading to and including the Second Semester) with a minimum of 40 credits.

The Second Year of a Postgraduate Programme (Level 7)

Entry Guidelines

- i. A student with a Postgraduate Diploma is eligible to apply for admission to the Third Semester of the two-year postgraduate programme.
- ii. A student earning a UG degree with Honours / Honours with Research is eligible to apply for entry into the second year of a PG programme. This facility is, however, not available for the students of Engineering and Technology.

Exit Guidelines

- i. A student may exit with a Postgraduate Degree in the field of the study after successfully completing all the coursework leading to and including the 2nd Year of a PG academic programme.

C. SUMMARY OF MULTIPLE ENTRY-MULTIPLE EXIT

Year of study	Credit level	Minimum Entry requirement	Exit requirement	Degree/Certificate awarded
1 st year UG	4.5	Admission criteria of KIIT	Minimum 40 credits + 4 credits of Skill development/Vocational/Internship course	Undergraduate Certificate
2 nd year UG	5	Undergraduate Certificate + 1 year gap + 6.5 CGPA	Minimum 80 credits + 4 credits of Skill development/Vocational/Internship course	Undergraduate Diploma

3 rd year UG	5.5	Undergraduate Diploma +1 year gap + 7.0 CGPA	Minimum 120 credits	Undergraduate degree
4 th year UG	6	Undergraduate Degree (from KIIT) + 1 year gap + 7.5 CGPA	Minimum 160 credits	Bachelor degree (Honours/Honours with research)
1 st year of a 2-year PG	6.5	3 year UG/4 year UG	Minimum 40 credits	PG Diploma
2 nd year of a 2-year PG	7	4 year UG (Except Engineering), PG Diploma	Minimum 80 credits	PG Degree