



KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY, BHUBANESWAR – 24
(Decld. U/S 3 of UGC Act, 1956)

OFFICE OF THE CONTROLLER OF EXAMINATIONS


Date:01.08.2023

NOTICE

Registration for Annual Supplementary Examination -2023 for BBA-I (2022 Admitted Batch) Programme

The students of for BBA-I (2022 Admitted Batch) Programme can register for the Annual Supplementary Examination-2023 and pay requisite examination fee through their respective SAP Student Self Service Portal on **1st and 2nd August 2023**. The details of the registration process and eligibility conditions are as follows.

- The students will only be allowed to appear for their backlog/not appeared papers (F or I grade) **subject to a maximum of 50% of the total subjects for the last Academic Year** rounded off taking together the subjects of both odd and even semester of that year.
- Students with C or D Grade in any of the theory paper in the **current level (last Academic Year)** are also allowed to appear for those papers in the Supplementary Examination as improvement papers.
 - A student, preferably without any backlog, is eligible to opt for the improvement examination *in a theory paper* for a maximum of 3 (three) papers in the Supplementary examination.
 - Students with a backlog of less than 3 (three) theory papers, can also appear in the improvement examination subject to a maximum of 3 (three) theory papers including the backlog papers. However, he/she has to first register for the backlog papers followed by the papers for improvement.
 - If there is no improvement in the grade for any subject, the original grade will remain in force.
- The students **who wish to improve the internal assessment component have to attend summer classes/counselling classes by the course teacher appointed by the school offering the subject**. The course teacher will conduct mid semester, assignments, quizzes and will compute the internal marks. The internal assessment marks for only for these students are to be uploaded by the concerned course teacher through the SAP Faculty Self Service Portal by **10th August 2023**.
- The End Semester Supplementary examinations will be conducted **only for the registered subjects and as per the Schedule to be notified by the office of the Controller of Examinations.**


1.8.2023
Controller of Examinations
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