KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY, BHUBANESWAR – 24
(Decld. U/S 3 of UGC Act, 1956)
OFFICE OF THE CONTROLLER OF EXAMINATIONS

KIIT-DU/Exam/1006(R)/2023   Date:24.06.2023

Sub: Registration for Annual Supplementary Examination-2023 for B.Tech Programmes (2020 and 2021 Admitted Batches)

The students of B.Tech Programmes of **2020 and 2021 Admitted Batches** can register for Annual Supplementary Examination-2023 and pay requisite examination fee through their respective SAP Student Self Service Portal on **25th and 26th June 2023**. The following information may please be communicated to the students of the school regarding the registration process.

- The students will only be allowed to appear for their backlog/not appeared papers (F or I grade) **subject to a maximum of 50% of the total subjects for the last Academic Year** rounded off taking together the subjects of both odd and even semester of that year.

- Students with C or D Grade in any of the theory paper in the **current level (last Academic Year)** are also allowed to appear for those papers in the Supplementary Examination as improvement papers.

  - A student, preferably without any backlog, is eligible to opt for the improvement examination in a theory paper for a maximum of 3 (three) papers in the Supplementary examination.
  - Students with a backlog of less than 3 (three) theory papers, can also appear in the improvement
    examination subject to a maximum of 3 (three) theory papers including the backlog papers.
    However, he/she has to first register for the backlog papers followed by the papers for improvement.
  - If there is no improvement in the grade for any subject, the original grade will remain in force.

- The students **who wish to improve internal assessment component have to attend summer classes** by the course teacher appointed by the school offering the subject. The course teacher will conduct mid semester, assignments, quizzes and will compute the internal marks. The internal assessment marks for only for these students are to be uploaded by the concerned course teacher through the SAP Faculty Self Service Portal by **15th July 2023**.

- The End Semester Supplementary examinations **will be conducted only** for the registered subjects and as per the Schedule to be notified by the office of the **Controller of Examinations.** The evaluation of the end semester answers sheets to be done by a senior faculty (group of faculties in case the number of answer sheets is more than 20). The examiner for the end semester answer sheet has to be from the approved examiner list of the Autumn/Spring Semester of the last Academic Year. The list to be prepared by the School in consultation with the Dy./ACoE of the School.

Controller of Examinations

To

Director General, School of Computer Engineering, Director, School of (Management/Law/Rural Management), Dean, School of (Electronics/Electrical/Mechanical/Civil/Applied Sciences/Humanities)

CC   : Dy./Asst.CoE, related schools for follow up action
           : Head, EAM Division to activate SAP portal/Finance Officer/AO, COE office for posting in the
            examination Website
           : Registrar for kind information
           : PS to Vice Chancellor for kind information of the Vice Chancellor