



**KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY  
DEEMED TO BE UNIVERSITY, BHUBANESWAR – 24**

**(Decld. U/S 3 of UGC Act, 1956)**

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

KIIT-DU/EXAM/474 /23

Date:11/04/2023

**Sub:** Registration for 2nd, 4th Semester MBA, 4th , 6<sup>th</sup> Semester BBA & Ph.D Coursework examinations of Spring End Semester Examination-2023

The students of 2nd, 4th Semester MBA programme, 4th, 6<sup>th</sup> Semester BBA programme and Ph.D Coursework examination can register for regular subjects of Spring End Semester Examination-2023 by paying examination fee of Rs.1000/- through their Student Self Service SAP Portal within the following time window.

Activity	Course/Semester	Time Window
Examination registration and payment of examination fees	MBA & Ph.D Coursework / 2 <sup>nd</sup> & 4th	14 <sup>th</sup> April to 20 <sup>th</sup> April 2023
Downloading of admit card		17 <sup>th</sup> April to 22 <sup>nd</sup> April 2023
Examination registration and payment of examination fees	BBA / 4 <sup>th</sup> & 6th	28 <sup>th</sup> April to 4 <sup>th</sup> May 2023
Downloading of admit card		1 <sup>st</sup> May to 6 <sup>th</sup> May 2023

- In case of any discrepancy, the students should contact the Asst.CoE, KSOM to resolve the issue.
- **The SAP portal action for students may not be active for examination registration unless University dues are cleared.**


The above mentioned dates may kindly be circulated among the students.

To,

The Director, School of Management.

Copy to:

- : Asst.COE, School of Management
- : Director Hostel/ Director (SA)
- : Finance Officer / AO, CoE office for posting in Examination Website/ Head, EAM Division to activate SAP portal
- : Registrar for kind information
- : PS to Vice Chancellor for kind information of Vice Chancellor

  
**Controller of Examinations**  
Controller of Examinations  
Kalinga Institute of Industrial Technology  
Deemed to be University  
Bhubaneswar